

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, MARCH 12, 1963.

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Tuesday, March 12, 1963.

There were present:

J. Millard Tawes, Governor  
Louis L. Goldstein, Comptroller  
John A. Luetkemeyer, Treasurer.

Also attending the meeting were:

Mr. Albert P. Backhaus, Director, Department of Public Improvements  
Mr. James G. Rennie, Director, Department of Budget and Procurement  
Mr. Russell H. McCain, Executive Assistant to the Governor.

MINUTES:

The Board approved the Minutes of the meeting which was held on December 10, 1962, copies of which had been forwarded to the individual members of the Board for their information and files.

CONSTRUCTION:

The Board was advised by Mr. Rennie and Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1958
General Construction Loan of 1954	General Construction Loan of 1959
General Construction Loan of 1955	General Construction Loan of 1960
General Construction Loan of 1956	General Construction Loan of 1961
General Construction Loan of 1957	General Construction Loan of 1962,

that full regard was had to the provisions of the Acts of each of the following Laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954  
Chapter 45 of the Acts of 1954  
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958  
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958  
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961  
Chapter 16 of the Acts of 1958, and as amended in 1960  
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961  
Chapter 86 of the Acts of 1960, and as amended in 1961 and 1962  
Chapter 885 of the Acts of 1961, and as amended in 1962, and  
Chapter 128 of the Acts of 1962,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

BOARD OF PUBLIC WORKS:

1- Mr. Backhaus advised the Board that in conformity with policies of the Board of Public Works he had informed the University of Maryland that any facilities constructed on State property are subject to review by the Department of Public Improvements and report to the Board of Public Works, irrespective of the source of funds for such construction, and requested compliance by that agency.

The Board confirmed that this is a restatement of a long-standing policy with respect to capital improvements and approved the action of the Department of Public Improvements.

2- See: Minutes for the meeting of April 3, 1963 for details of new procedure to be established in connection with the handling of Fire Losses, etc. These Minutes include request of Rosewood State Hospital for authority to proceed with payment for certain losses of January 10, 1963, which are covered by the new insurance policy. The procedure to be followed is in process and will be ready for formal approval at the April 3, 1963 meeting.

(cont.)



(Board of Public Works)

3- The Secretary advised the Board of the receipt of \$330.00 in payment of remission of Teacher Training Schools' fees for the 1961-62 school year of Maryland State College, and the credit of same to Program .29 of the budget of the Board of Public Works.

4- The Secretary advised the Board that \$36,872.05 had been paid from Program .11 of the budget of the Board of Public Works to cover the Deficiencies Supplementations required by the Clerks of the Courts and the Registers of Wills for the second quarter of the 1963 fiscal year.

#### BONDS:

In accordance with the provisions of Section 6 of the various General Construction Loan Laws the Department of Public Improvements submitted, in Agenda Item M-9, the following listing of appropriations with unencumbered balances, which projects are certified to be complete as of this date.

#### General Construction Loan of 1960 --

- Item 78 - Boys' Village of Maryland: "Construction of Two Staff Residences".
- Item 64 - Spring Grove State Hospital: "Construction of Infirmary Building".

#### General Construction Loan of 1961 --

- Item 111 - Salisbury State Teachers College: "Improvements in Electrical System in Main Building, including Fire Alarm System".
- Item 117 - Towson State Teachers College: "New Infirmary and Health Center . . . Construction".
- Item 122 - Coppin State Teachers College: "Extension of Laboratory School Utility Lines . . .".

#### General Construction Loan of 1962 --

- Item 113 - Frostburg State Teachers College: "New Infirmary and remodeling Old Dining Hall for expanded living space-Alterations".

The Board accepted this report.

#### BOYS' VILLAGE OF MARYLAND:

Upon the recommendation of the Department of Public Improvements, the Board approved the following credit in connection with appropriations to Boys' Village of Maryland:

#### General Construction Loan of 1960 - Item 79 --

- Cancellation of unused portion of appropriation for "Construction of Greenhouse (Training Project)", which has been completed and for which bonds will not be issued. (M-7-B) \$ 137.93+.

#### CENTRAL LAUNDRY:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Central Laundry, with payment to be made from the funds indicated:

#### General Construction Loan of 1958-Item 70 --

- Charles J. Cirelli, Inc., for Change Order #3 to contract approved May 17, 1962 for Addition to Laundry Building, etc. No fee. (C-6-C) \$ 168.00 .

#### CROWNSVILLE STATE HOSPITAL:

1- The Secretary advised the Board of the receipt of information of damage to Lightning Arresters and Areal Switches at Crownsville State Hospital on October 9, 1962.

2- The Board approved, upon the recommendation of the Department of Public Improvements, the following credits to appropriations for Crownsville State Hospital:

#### General Construction Loan of 1960-Item 42 --

- Cancellation of unused portion of appropriation for completed project of "Fire Protection Facilities in Various Patient and Employees' Building", for which bonds will not be issued. (M-7-B) \$ 120.71+

#### General Construction Loan of 1961-Item 35 --

- Cancellation of unused portion of appropriation for completed project of "Replacement of Main Steam and Condensate Lines, etc.", for which bonds will not be issued. (M-7-B) 6,027.94+ .



DEPARTMENT OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Correction. Payment is to be made from the funds indicated.

Budget Program 12.01.07.00 --

Middletown Well Drilling Co., for Change Order #1 to contract approved Oct. 4, 1962 for Deep Well Pump at Southern Maryland Correctional Camp. (C-6-B)	\$ 66.66
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General Construction Loan of 1960-Item 90 --

Bacon & Passarelli, Inc., for Change Order #4 to contract approved Sept. 19, 1961 for Southern Maryland Correctional Camp. (C-6-A)	188.52+
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General Construction Loan of 1961-Item 86 --

Queen Anne's Record and Observer Publishing Co., Inc., for advertisement for permit for well for Queen Anne's Correctional Camp. (I-10)	14.63
Centreville Electric Plant, for cancellation of funds not required in connection with contract approved June 11, 1962 for Queen Anne's County, New Correctional Camp. Actual cost-\$863.23. (M-5)	27.11+ .

DEPARTMENT OF FORESTS AND PARKS:

1- In the discussion of the acquisition of land for the Department of Forests and Parks, it was brought out that the Board of Public Works is not asked to approve the rental of State property in State Parks, other than Concessions. It was also brought out that the Board has no knowledge of how this land is being used prior to the actual development of park facilities.

Upon the recommendation of the Governor, the Board appointed a Committee to consist of:

State Comptroller Goldstein  
Mr. Backhaus, and  
Mr. Heubeck,

who, with the assistance of:

Mr. Harry T. Cottman, Manager of Farms, Department of Budget and Procurement  
Mr. Samuel L. Hammerman, Chairman of the Forests and Parks Commission  
Mr. Joseph F. Kaylor, Director, Department of Forests and Parks  
Mr. H. C. Buckingham, State Forester  
Mr. William A. Parr, Superintendent of State Parks,

are to discuss the use of State Parks as set forth in the problem outlined above.

2- The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement relating to the Department of Forests and Parks, as follows:

General Construction Loan of 1957-Item 45	List 291	\$ 13.84
General Construction Loan of 1960-Item 26	List 294	1.57
General Construction Loan of 1961-Item 22	List 281	19.57
	List 298	49.55
General Construction Loan of 1961-Item 25	List 281	57.00 .

3- Upon the recommendation of the Department of Public Improvements, the Board approved request of the Department of Forests and Parks for permission to enter into condemnation proceedings for the acquisition of the following properties for Gunpowder State Park:

William Class and wife, for 15.139 acres, more or less, on the west side of Harford Road. (P-2-A)  
Julia F. Brownell, for 26.11 acres, more or less, and improvements, on Notchcliff Road. (P-2-B)  
Margery K. Coates, for 35.702 acres, more or less, and improvements, at Laurel Brook Road and Little Gunpowder Falls. (P-2-C)  
John W. Jones and wife, of 7.456 acres between Belair and Harford Roads. (P-2-D) .

4- Upon the recommendation of the Department of Public Improvements, the Board approved request of the Department of Forests and Parks for permission to negotiate for the following properties for the State Parks indicated:

Gunpowder State Park -  
Raymond Alkern and wife, of 12.502 acres and improvements, on Bunker Hill. (P-2-J)

(cont.)



(Dept. of Forests & Parks)

Seneca Creek State Park -

William O. and M. L. Glover, for 1 acre. (P-2-K)

Rocky Gap State Park -

Lester Raines, of 187 acres. (P2-L)

5- The Board was advised by Mr. Backhaus that word had been received from the Department of Forests and Parks that the Tolzman Property, located on Little Gunpowder Falls, which had previously been under consideration by the Board (on March 16, 1962 and August 13, 1962) was now the subject of a request for zoning variance to provide for the construction of an office building and storage crib. The hearing has been set for March 22, 1963.

Upon the recommendation of the Department of Public Improvements, Agenda Item P-4-A, the Board authorized and directed that a representative of the Department of Forests and Parks appear before the Harford County Zoning Board and advise that Board that the property under consideration is within the taking lines for Gunpowder State Park, and that the State is therefore opposed to any rezoning.

6- The Board approved the following items of the agenda of the Department of Public Improvements, relating to the Department of Forests and Parks.

Item M-3-A - "Reference is made to Item P-4-G, this Department's agenda of February 13, 1963 whereby approval was granted to accept option for purchase of property for South Mountain-Catoctin Watershed Conservation Area (Greenbrier) from William H. Souders and Joyce E. Souders at a price of \$9,000.00. It is requested that the fund source indicated in the previous item be cancelled:

General Construction Loan of 1960-Item 37.5	\$9,000.00 +
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and that in lieu thereof the following funds be used for the purchase of the property:

General Construction Loan of 1960-Item 37.5	\$3,540.18
General Construction Loan of 1961-Item 30.5	5,459.82."

Item M-3-B - "Reference is made to Item P-4-I, this Department's agenda of February 13, 1963 whereby approval was granted to accept option for purchase of property for South Mountain-Catoctin Watershed Conservation Area (Greenbrier) from Waldo D. Ridenour and Dorothy E. Ridenour at a price of \$7,100.00. It is requested that the fund source indicated in the original item be cancelled:

General Construction Loan of 1960-Item 37.5	\$7,100.00 +
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and that in lieu thereof the following funds be used for purchase of the property:

General Construction Loan of 1961-Item 30.5	\$7,100.00 ."
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7- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Forests and Parks. Payment is to be made from the funds indicated.

Budget Program 3-08.01.00.38 - J. B. Ferguson & Co., Inc., for survey work, etc. for use in condemnation of Reuben McAfee property for Cunningham Falls State Park. (A-4)	\$2,500.00
Budget Program 09.04.00.02-08 - J. T. Fritz & Sons, Inc., for Chain Link Fence, Welcome Fire Tower. (Item 8)	410.00
General Construction Loan of 1951-Item 22.1 - Sutcliffe and Associates, for survey work for Gathland State Park. (I-9-D)	250.00
General Construction Loan of 1955-Item 21 - Transfer unused portion of appropriation for "Gambrill State Park, Water Supply System, Hunting Creek Recreation Area" project which has been completed, to the Annuity Bond Fund. Credit. (M-7-A)	7,976.18+
General Construction Loan of 1959 - Item 24.4-James H. Norris, Jr., for legal services for Patapsco State Park. (I-9-B)	80.00
Item 24.5-Clerk of Circuit Court of Howard County, for condemnation costs in connection with the Petrlik properties. (I-9-C)	139.70
Clerk of Circuit Court of Howard County, for condemnation costs in connection with above properties. (I-9-C)	58.75

(cont.)



## (Dept. of Forests &amp; Parks-7)

## General Construction Loan of 1959-Item 29 --

Annuity Bond Fund, for transfer of unused portion of appropriation for completed project of "Herrington Manor Recreation Area: Construction of Four Additional Cabin Units". Credit. (M-7-A) \$1,645.81

## General Construction Loan of 1960 -

Item 22.4-Jarvis Real Estate Brokers, for appraisal work on Assateague 3,183.00  
Maridel Beach Real Estate Island State Park. (I-9-E) 720.83  
Charles E. Lynch 2,212.50

Item 35 - Cancellation of unused portion of appropriation for "Savage River State Forest: New Germany-Sanitary Facilities" project which has been completed, and for which bonds will not be issued. (M-7-B) 276.69+

Item 40 - Cancellation of unused portion of appropriation for "Patuxent State Park: preliminary planning, etc." project which has been completed, and for which bonds will not be issued. (M-7-B) 796.49+

Item 40.4-Melvin E. Scheidr, Consultant, for cancellation of unused allocation approved Aug. 8, 1960. (M-8) 785.97+

## General Construction Loan of 1961 -

Item 4 - Allocation to Item 4.1 for Various Bendors. (M-3-C) 500.00

Item 20- Cancellation of unused portion of appropriation for "Elk Neck State Park: Construction of Roads" project which has been completed, and for which bonds will not be issued. (M-7-B) 80.75+

Item 22.4-M. J. McCurdy, for legal services. (I-9-A) 100.00  
E. F. Raphel and Associates, surveyors. (I-9-A) 809.03

Item 22.5-Harold M. Cummins and wife, for 123.940 acres, more or less, for Gunpowder State Park. (P-2-I) 31,000.00

Item 27 - G. Edgar Harr Sons Corp., for cancellation of unused allocation for Deep Water Well at Rocks State Park. (M-3-D) 400.00+  
Reproduction Specialties. (I-41) 22.50

Item 30.5-Harvey M. Miller, for legal work in connection with the Funk, and Ridenour properties, for South Mountain-Catoctin Watershed Conservation Area. (I-9-F) 150.00

Jack G. Spielman and Clara E. Spielman, for 9-1/6 acres for Greenbrier. (P-4-B) 407.50

## General Construction Loan of 1962-

Item 14 - Allocation to Item 14.1, Various Vendors. (M-3-E) 1,000.00

Item 14.5-James E. Burton and wife, for 32.5 acres for Gunpowder State Park. (P-2-E) 31,000.00

Emma May Pearce, unmarried, and Charles C. Pearce, unmarried, for 31.55 acres, more or less, for Gunpowder State Park. Reversionary rights do not affect the State. (P-2-F) 16,525.00

J. Maurice Harlan and wife, for 37.005 acres, more or less. Optionor to install fence at own expense. (P-2-G) 25,000.00

Clifton A. Burton and wife, for 10.9 acres, more or less, for Gunpowder State Park. (P-2-H) 5,000.00

John Dew and wife, for 17 acres and improvements for Gunpowder State Park. This is in lieu of condemnation proceedings. (P-4-C) 22,000.00 .

DEPARTMENT OF GAME AND INLAND FISH:

The Board deferred action on Item P-4-B of the agenda of the Department of Public Improvements. The Department of Game and Inland Fish requested permission to Option 6.051 acres of ground in Urbana Election District, Frederick County, owned by George J. Courembis, unmarried, and Harry C. Routzahn, mortgagee, for exchange of 1.54 acres of State land for use in the Urbana Lake Site.

It was felt that additional information should be obtained as to this proposed exchange of lands.

DEPARTMENT OF MENTAL HYGIENE:

The Board approved request of the Department of Mental Hygiene to charge-off as uncollectible the accounts listed in:

Journal Voucher No. 03735      December, 1962      \$11,050.02,

in accordance with the procedure which had previously been established between the offices of the State Comptroller and the State Auditor and approved by the Board.



DEPARTMENT OF MOTOR VEHICLES:

1- The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures of the Department of Motor Vehicles:

General Construction Loan of 1960-Item 6 \$1,607.20 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Motor Vehicles. Payment is to be made from the funds indicated.

General Construction Loan of 1960-Item 6 --

Rummel, Klepper & Kahl, for storm drainage studies, etc. as required by construction adjacent to the new building. (I-15-A)	\$ 94.00
Food Service Equipment, Inc., for work on Baker's Table. (11)	330.00
Anne Arundel County Sanitary Commission, for additional work on water line to new Building. Also, cancellation of execution of Agreement mentioned in Minutes of Aug. 13, 1962. (I-15-B)	49.37
Maryland Reproduction & Supply Co., for blueprints. (I-14)	4.80 .

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary presented to the Board the Monthly Progress Report of the Construction Division of the Department of Public Improvements, for the month ended February 28, 1963, copies of which had previously been forwarded to the members of the Board.

The Board ordered the report filed.

DEPARTMENT OF TIDEWATER FISHERIES:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Tidewater Fisheries, with payment to be made as indicated.

Budget Program 09.02.00.60-60 --

S. H. Jackson, for Electrical Work, Matapeake Harbor, Queen Anne's County. (10)	\$4,845.00
Maryland Reproduction & Supply Co., for blueprints. (I-14)	25.00
G. A. Crandall, Inc., for cancellation of portion of allocation for Change Order #1 approved Nov. 13, 1962. Actual cost for pier was \$4,839.02. (M-4)	2,160.98+ .

EASTERN SHORE STATE HOSPITAL:

1- Upon the recommendation of the Department of Budget and Procurement, Construction Item 11, the Board approved award of contract by the Eastern Shore State Hospital to Middleby-Marshall Oven Co., for electrically heated oven, in the amount of \$7,839.00. Payment is to be made from the General Construction Loan of 1962-Item 40.

2- The Board approved recommendation of the Department of Public Improvements, Agenda Item A-2, that the appointment, approved November 13, 1961, of Benjeman E. Beavin Company, Engineers, be changed from the basis of a Type "B" fee to a Type "C" schedule, but not to exceed \$2,400.00. Funds are available in the General Construction Loan of 1959-Item 28.

GENERAL EMERGENCY FUND:

The Board approved Item C-1 of the agenda of the Department of Public Improvements for execution of Change Order #3 to contract with Blair & Sons Co., Inc. for the Renovation of Shaw House Annapolis, in the amount of a Credit of \$15.90. This credit will revert to Budget Program 06.03.00.19-08 of the budget of the Board of Public Works and the allocation of November 13, 1962 from the General Emergency Fund for this work.

JUDICIARY:

At the request of the Governor, the Secretary presented to the Board a letter dated January 8, 1963, from Judge John B. Gray, Chairman of the Maryland Court of Appeals Standing Committee on Rules of Practice and Procedure. In Judge Gray's letter he requested the Governor to include in the Supplemental request for the Budget for the 1964 fiscal year \$10,000 to cover the cost of a study to develop Standard Jury Instructions with the Law Courts of the State.

This recommendation was supported by the Hon. Frederick W. Brune, Chief Judge of the Court of Appeals, and Mr. Kenneth Proctor, President of the Maryland Bar Association and a member of the Standing Committee on Rules. Mr. Proctor appeared before the Board to explain in detail the work being done by the Committee in developing Standard Jury Instructions.

The Board recommended to the Governor that \$10,000 be included in the 1964 fiscal year Budget, as requested by Judge Gray.



LEASES:

1- The Board authorized the Secretary to accept the payment of rent from Dr. Carl P. Russell, of Annapolis, Maryland, for offices at 17 State Circle, Annapolis, Maryland, in the amount of \$50.00 per month, on a month-to-month basis without a formal lease being executed. These rentals are to be credited to the General Revenue of the State.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies concerned:

Department of Forests and Parks, as Lessor - National Concession Company, for renewal of Agreement covering concession rights at Sandy Point State Park, for a term of five years from October 1, 1961. The State is to receive 15% of the gross receipts on the first \$20,000 gross business and 20% over \$20,000.

Department of Forests and Parks, as Lessor - C. Ernest Pfeifer, covering renewal agreement for concession rights to Gambrill State Park, Frederick County, for the calendar year 1963, at an annual rental of \$176.00.

Department of Forests and Parks, as Lessor - Vernon R. Robeson and Charles L. Gilliss, for renewal agreement covering concession rights to New Germany Recreation Area, Savage River State Forest, Garrett County, for the 1963 calendar year, at an annual rental of \$50.00.

Department of Forests and Parks, as Lessor - George R. McCann, for new agreement covering concession rights to The Rock Run Area, Susquehanna State Park, Harford County, for one year from January 1, 1963, at an annual rental of \$300.00.

Department of Employment Security - Masonic Temple Association of Frederick, Inc., for office space at 22 West Church Street, Frederick, Maryland, for a term of five (5) years from July 1, 1963, at an annual rental of \$15,444.00

Department of Employment Security - Ruth I. Burgett, of renewal lease for first floor of 503 West Isabella Street, Salisbury, Maryland, for a term of one year from May 1, 1963, at an annual rental of \$1,800.00.

3- The Board was advised by the Department of Budget and Procurement of the cancellation of lease, as of March 31, 1963, of the lease between the State Department of Education-Division of Vocational Rehabilitation and the A. S. Abell Company for space at 2 West Redwood Street, Baltimore, Maryland. The Division is moving to State-owned quarters at 2100 Guilford Avenue, Baltimore.

MARYLAND HOME IMPROVEMENT COMMISSION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract chargeable to funds of the Maryland Home Improvement Commission, as indicated:

Budget Program 07.45.00.01-08 --

Louis J. Otremba, Inc., for Change Order #1 to contract for work at old D.M.V. Building, Baltimore, approved Dec. 10, 1962. No charge and no fee involved. (C-2-A)

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MARYLAND HOUSE OF CORRECTION:

1- The Board approved Construction Item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland House of Correction.

General Construction Loan of 1958-Item 77	List 6	\$ 171.60
General Construction Loan of 1960-Item 94	List 20	593.25 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction. Payment is to be made from the funds indicated.

General Construction Loan of 1960-Item 94 --

The Land & Simmons Co., for Change Order #8 to contract approved Feb. 13, 1962 for Remodeling and Expansion of Kitchen. Fee-- Green Associates, Inc. (C-7)

\$ 818.31

General Construction Loan of 1962-Item 79 --

Dodson, Smeallie, Orrick and Associates, for preliminary plans and specifications under appointment of Aug. 13, 1962. (I-11)

1,382.44 .



MARYLAND INSTITUTION FOR MEN:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Maryland Institution for Men. Payment is to be made from the funds indicated:

## General Construction Loan of 1959-Item 86 --

Baltimore & Ohio Railroad Company, for initial payment under License Agreement in connection with water pipe and steam conduit. (M-6)	\$ 75.00
Rummel, Klepper & Kahl, Engineers, for services in connection with study of existing utility facilities. (I-13)	1,530.50
Maryland Gardens Reproduction & Photo Print Co., Inc., for blue prints for bidding purposes. (I-14)	6.72 .

MARYLAND PENITENTIARY:

1- The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Maryland Penitentiary:

General Construction Loan of 1961-Item 82	List 9	\$ 424.91
	List 10	561.08
	List 11	120.13
	List 16	237.65
	List 17	4.82 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Penitentiary, with payment to be made from the funds indicated:

## Fund 763-State Use Industries Revolving Fund --

The Weidemuller Construction Co., for Expansion of Print Shop.	
Fee-Meyer and Ayers. (Item 3)	\$84,900.00 .

MARYLAND SCHOOL FOR THE DEAF:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Maryland School for the Deaf. Payment is to be made from the funds set forth.

## General Construction Loan of 1959-Item 97 --

MacCarthy Company, for vent for ventilation for refrigeration equipment in kitchen of Primary School Building. (I-7)	\$ 30.00 .
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MARYLAND TRAINING SCHOOL FOR BOYS:

Upon the recommendation of the Department of Public Improvements, the Board approved the following credits in connection with bond issue appropriations to the Maryland Training School for Boys:

## General Construction Loan of 1957-Item 88 --

Annuity Bond Fund Account, for transfer of unused portion of appropriation for "Tractor Shed, Training Project" project which has been completed. Credit. (M-7-A)	\$ 288.05+
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## General Construction Loan of 1958-Item 55 --

Annuity Bond Fund, for transfer of unused portion of appropriation for "House for Farmer (Training Project)" project which has been completed. Credit. (M-7-A)	61.13+ .
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MARYLAND TUBERCULOSIS HOSPITALS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Henryton State Hospital. Payment is to be made from the funds indicated.

## General Construction Loan of 1962-Item 32 --

Gardens Reproduction & Photo Print Co., Inc., for blueprints in connection with bidding purposes. (I-14)	\$ 6.32 .
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MILITARY DEPARTMENT:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department.

## Budget Program 07.03.00.03-08 --

Christensen & Andersen, Inc., for 2 Flag Poles at Denton, Centreville, Chestertown, Easton and Elkton Armories - \$920.00, \$895.00, \$895.00, \$995.00, and \$995.00, respectively. (9-A)	\$4,700.00
General Construction Loan of 1961-Item 8 --	
Marlo Disposal Systems, Inc., for sub-surface work at property for New Northeast Armory. (9-B)	240.00 .



MISCELLANEOUS:

1- The Secretary advised the Board of receipt of \$50.00 from Dr. Carl P. Russell in payment of rent for the month of February 1963 for property at 17 State Circle, Annapolis, Maryland, and credit of same to the General Revenue of the State.

The Board authorized the acceptance of these payments each month until such time as the property is required by the State, without any formal lease.

2- Upon the recommendation of the Department of Public Improvements, the Board approved the award of the following contract for work in connection with the former Brooks-by-Shaw House, Annapolis:

Budget Program 06.03.00.19-08 --

Blair & Sons Co., Inc., for Change Order #3 to contract approved  
Nov. 13, 1962 for Renovation of Shaw House. Credit. (C-1) \$ 15.90+ .

MONTROSE SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Montrose School for Girls.

Budget Program 11.01.05.04-08 --

Urban Francis, Inc., for Replacement of Leaking Electrical Feeders  
near Administration Building. (Item 6) \$ 875.00

John H. Cole & Sons, Inc., for Change Order #1 to contract approved  
Dec. 10, 1962 for Roofing and Sheet Metal Repairs, Wilson Cottage.  
(C-5) 160.00 .

MORGAN STATE COLLEGE:

1- The Board approved Construction Items 3 and 12 of the agenda of the Department of Budget and Procurement covering expenditures by Morgan State College, as follows:

General Construction Loan of 1962-Item 91 List 32 \$1,697.35

General Construction Loan of 1962-Item 91 -  
State Use Industries-Maryland Penitentiary, for office furniture  
for Spencer Hall. 11,565.55 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Morgan State College.

General Construction Loan of 1955-Item 121 --

Annuity Bond Fund, for transfer of unused portion of appropriation for  
"Boiler and Appurtenances and Relocation of Utilities" project, which  
has been completed. (M-7-A) \$ 235.90

General Construction Loan of 1962-Item 91 --

Lawrence Construction Co., Inc., for Air Conditioning Equipment in  
Spencer Hall Lecture Hall. Fee-Bonnett and Brandt. (12) \$6,752.87 .

NEW YORK WORLD'S FAIR OF 1964-1965:

The Board approved payment of the following invoices which had been received by the Department of Public Improvements for expenses in connection with Maryland's participation at the New York World's Fair of 1964-65. Funds are available in Budget Program 06.03.00.34. (Item I-1)

Tatar & Kelly and Van Fossen Schwab	\$643.17
Tatar & Kelly and Van Fossen Schwab	310.00
Kenneth Carter	4.50
King Brothers, Inc.	22.75.

OCEAN CITY DISASTER:

The Secretary presented to the Board a report from the State Roads Commission in connection with the Ocean City disaster of March 6 and 7, 1962. The report represented the final cost of restoration of public facilities damaged as a result of the disaster as reviewed by the State Roads Commission Finance and Accounting Division and as certified by the State Auditor's Office.

A tabulation accompanying the report indicates the comparison between the summary of estimated cost contained in the State Roads Commission report of August 27, 1962 and the actual cost as established through invoicing and audit.

It was pointed out that the actual invoicing to OEP is approximately \$24,000 less than indicated in the previous estimate. The decrease resulted from an adjustment in the equipment rates established for State and County owned equipment when OEP auditors ruled ineligible certain factors normally used in establishing the rates.

(cont.)



(Ocean City Disaster-cont.)

It was pointed out further that the total cost, and thus the total ineligible cost, is substantially lower than that indicated in the initial estimate. The decrease has been attributed to the elimination of work not covered by the audit.

Project No. 5 which had to do with the reconstruction of the public landing at Snow Hill was disapproved by OEP. Under Project No. 4, the reconstruction of street ends by the Worcester County Roads Board and the placing of surface treatment on all streets and roads damaged by the storm was estimated to cost \$60,400.00. The surface-treating of the streets in Ocean City was estimated to cost \$26,000.00. These items have not been included in the actual total cost because the State Roads Commission had no information indicating the extent of the work actually performed by the two agencies and attributed to the storm. In the event that an appeal is made directly to the Board of Public Works to cover these costs from the State appropriations, detailed justification should certainly be required.

The Board accepted and approved this report, and ordered it spread upon these Minutes.

## COASTAL STORM DISASTER - MARCH 1962

Summary Showing Total Cost & Reimbursibles

	<u>Eligible Costs</u>		<u>Non-eligible Costs</u>		<u>Total Costs</u>	
	<u>Project Application</u>	<u>Actual</u>	<u>Project Application</u>	<u>Actual</u>	<u>Project Application</u>	<u>Actual</u>
<u>Project No. 3</u>						
Boardwalk-Sub-total	296,576.00	296,576.00	115,418.00	119,481.48	411,994.00	416,057.48
<u>Project No. 4</u>						
State Roads Commission						
Debris Removal	129,069.25	114,300.60	8,975.23	19,574.94	138,044.48	133,875.54
Temporary Repairs	-	-	-	-	-	-
Worcester County						
Debris Removal	10,200.99	6,989.71	4,490.64	5,978.15	14,691.63	12,967.86
Temporary Repairs	23,563.39	22,692.94	2,380.30	3,412.92	25,943.69	26,105.86
Surfacing & Street Ends *			(60,400.00)		(60,400.00)	
Ocean City						
Debris Removal	54,165.71	54,120.16	2,642.68	3,465.65	55,165.71	57,585.81
Temporary Repairs	17,199.00	16,211.20	-	-	17,199.00	16,211.20
Surfacing *			(26,000.00)		(26,000.00)	
			18,888.85		253,087.19	
* Work not covered by Audit			86,000.00		86,000.00	
Sub-Total	234,198.34	214,314.61	104,888.85	32,431.66	339,087.19	246,746.27
<u>Project No. 5</u>						
Worcester County						
Public Landing Wharf	3,512.00	-	2,300.00		5,812.00	Not Audited
			(Project Not Approved by OEP)			
<u>Project No. 6</u>						
Ocean City )	11,028.77	8,984.40	) 7,077.88	2,594.38	18,106.65	11,578.78
Ocean City Fire Co. )		591.42	)			591.42
Berlin Fire Co. )		642.23	)			642.23
Bishopville Fire Co. )		85.90	)			85.90
		10,303.95		( 95.95)		
Sub-Total		10,208.00	*	2,690.33		12,898.33
* Maximum Allowable by P. A. Approval						
TOTAL	545,315.00	521,098.61	229,684.73	154,603.47	774,999.84	\$675,702.08

(cont.)



(Ocean City Disaster-cont.)

ACTUAL TOTAL COST	\$675,702.08
Payment by B.P.W. to Boardwalk Contractor for excess building material subsequently allocated to Ocean City	<u>1,541.69</u>
Total Cost Invoiced to B.P.W.	\$677,243.77
Less Eligible Costs Invoiced to OEP	<u>521,098.61</u>
Net Cost to B.P.W. Emergency Fund (Exclusive of any work not covered by audit)	\$156,145.16 .

PATUXENT INSTITUTION:

Upon the recommendation of the Department of Public Improvements, the Board approved payment of the following invoice to Patuxent Institution:

General Construction Loan of 1960-Item 92 --  
Lucius White, Chance and White, for services in connection with installation of air conditioning equipment for Central Guard Station. (I-12) \$ 275.79 .

CLIFTON T. PERKINS STATE HOSPITAL:

The Board approved the following item in the agenda of the Department of Public Improvements relating to the Clifton T. Perkins State Hospital:

Item A-1 "Reference is made to Item A-1-H(1) of this department's Agenda of August 13, 1962 and Item A-2 of this department's Agenda of February 13, 1963 whereby approval was granted for appointment of Robert H. Sippel as Architect for preparation of plans and specifications for NEW DORMITORY-APARTMENT BUILDING on a Type "D" fee basis. At the time the appointment was made it was anticipated that this building would be a duplicate of a previously constructed State building; however, since that time the program for the building requires changes and enlargement of the building and its location below the invert of the existing sanitary sewer will require further additional engineering service to handle the problem. Approval is therefore requested to increase the fee for this project from a flat 3% ("D") fee to a flat 5%." General Construction Loan of 1962-Item 57.

ROSEWOOD STATE HOSPITAL:

1- The Secretary submitted a report of the adjustment agreed upon for the fire loss on January 10, 1963 of property of Rosewood State Hospital, when there was a loss of \$2,773.03 for Contents in the truck which burned at the Central Laundry. It was stated that the General Adjustment Bureau, Inc. is adjusting its share for \$1,778.64 and that the additional amount is to be withdrawn from the proposed \$1,000.00 deductible account of the Board of Public Works Fire Loss Account. This account is being established in the budget of the State Treasurer to cover losses not covered by insurance.

The hospital also requested authority to make payment of \$2,773.03 for awards to be made for the replacement of the burned clothing and linen, under the new procedures.

The Secretary explained to the Board that the new procedure to handle losses under the \$1,000.00 deductible clause of the policies was being developed in cooperation with the State Treasurer and the Department of Public Improvements, and would soon be presented to the Board for its approval. (New procedure is set forth in the Minutes for the meeting of April 3, 1963.)

The Board accepted the report and approved the request of the hospital for permission to proceed with the necessary replacements.

2- Upon the recommendations of the Department of Public Improvements, the Board approved award of the following contracts for Rosewood State Hospital.

Budget Program 10.03.05.03-08 --  
Chas. T. King Co., Inc., for emergency Retubing of the Fitzgibbons Boiler in the Long Term Colony Building. (7) \$ 870.00

General Construction Loan of 1961-Item 47 --  
Gardens Reproduction & Photo Print Co., Inc., for blueprints in connection with bidding purposes. (I-14) 8.48 .



SEWAGE TREATMENT PLANT LOAN OF 1957:

The Secretary submitted a recommendation, dated March 4, 1963, from the State Department of Health that the State Grant from the Sewage Treatment Plant Loan of 1957 toward the cost of Project WPC-MD-76, Rising Sun-Sewerage, be increased \$8,650.00, or from \$51,575.00 to \$60,225.00. The new estimated cost for this project is \$240,900.00.

The Board approved this recommendation.

SOUTHERN MARYLAND CHILDREN'S CENTER:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Southern Maryland Children's Center.

General Construction Loan of 1959-Item 65 --

Chesapeake and Potomac Telephone Company of Maryland, for telephone installation charge. (I-8) \$ 204.00 .

SPRINGFIELD STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Springfield State Hospital.

General Construction Loan of 1961-Item 52 --

The Green Contracting Co., Inc., for Ash Conditioner and Ventilation under the Base Bid. (Item 2) \$11,945.00 .

SPRING GROVE STATE HOSPITAL:

1- The Board confirmed the verbal approval which had been given Spring Grove State Hospital to reimburse Mr. Frank Oakley, a former employee of the hospital, in the amount of \$486.00, for his personal possessions lost in the fire of January 1, 1959 (Hilltop Building). Funds are available in the Board of Public Works-Fire Losses State Property Fund-Item #10.

2- The Board approved Construction Items 6 and 13 of the agenda of the Department of Budget and Procurement covering the following contracts for Spring Grove State Hospital:

General Construction Loan of 1960-Item 64	List 55	\$1,375.75
General Construction Loan of 1961-Item 55	List 56	764.30
	List 59	1,150.00
Item 56	List 56	1,628.33
	List 59	1,707.55
	List 60	1,758.24

General Construction Loan of 1960-Item 63 --

Perry Stage Curtain Company, for installation and supply of all necessary tracks, rods, and draperies for Central Service Building and three 100-bed units. 9,989.00 .

3- Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits in connection with bond issue appropriations to Spring Grove State Hospital.

General Construction Loan of 1959-Item 57 -

Annuity Bond Fund, for transfer of unused portion of appropriation to completed "Construction of Active Treatment Building for Males, etc." project. (M-7-A) \$62,376.61+

General Construction Loan of 1962-Item 52 --

Reproduction Specialties, for blueprints. (I-14) 6.00 .

STATE DEPARTMENT OF EDUCATION:

1- The Board approved the "Summary of Applications for Financial Assistance to Public School Building Construction", revised as of March 1, 1963, submitted with letter of the State Department of Education dated March 1, 1963. These applications total \$229,478,950.07, for which the following funds are available:

Local Funds	\$122,132,450.07
General Public School Assistance Loan of 1949	20,000,000.00
General Public School Construction Loan of 1949	50,000,000.00
General Public School Construction Loan of 1953	20,000,000.00
General Public School Construction Loan of 1956	73,659,000.00
General Public School Construction Loan of 1962	9,687,500.00 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of contract by the State Department of Education for Alteration Work at the Old Department of Motor Vehicles Building to Louis J. Otremba, Inc., in the amount of \$----.--, for this Change Order #1 to the original contract approved December 10, 1962. Space will be occupied by the Division of Vocational Rehabilitation. (C-2-B)

(cont.)



(St. Dept. of Education, cont.)

3- Bowie State Teachers College -

Upon the recommendation of the Department of Public Improvements, the Board approved the following credit in connection with bond issue appropriations to Bowie State Teachers College.

General Construction Loan of 1959-Item 109 --

Annuity Bond Fund, for transfer of unused portion of appropriation for completed "Construction of New Laboratory School" project.

(M-7-A)

\$1,264.09+.

4- Coppin State Teachers College -

a. The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Coppin State Teachers College.

General Construction Loan of 1961-Item 123

List 34

\$ 22.00 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Coppin State Teachers College.

General Construction Loan of 1961-Item 122 --

Camillo Iacoboni & Sons, Inc., for cancellation of contract approved Jan. 3, 1962 for sanitary sewer. (I-3)

\$25,855.89+

City of Baltimore, for reimbursement covering contract with Camillo Iacoboni and Sons, Inc., for sanitary sewer to serve the new Laboratory School; and for work and materials furnished by the City (\$25,507.78 and \$2,204.41). (I-3)

27,712.19

City of Baltimore, for reimbursement covering test borings made by Penniman and Browne in connection with above project. (I-3)

279.20

Cancellation of unused portion of appropriation for "Extension of Laboratory School Utility Lines, etc." project, for which bonds will not be issued. Project is completed. (M-7-B)

3,696.42 + .

5- Frostburg State Teachers College -

a. The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Frostburg State Teachers College.

General Construction Loan of 1959-Item 113

List 36

\$ 20.48 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Frostburg State Teachers College.

S. Russ Minter, for plans and specifications for "New Library" (I-4)

\$4,460.00

\$3,304.00 - Item 109, General Construction Loan of 1961

1,156.00 - Item 108, General Construction Loan of 1962.

General Construction Loan of 1961-Item 108 --

Maryland Surveying & Engineering Co., Inc., for survey work on the property at Midlothian and Park Ave., of the Coleman property, and of property acquired from State Roads Commission. (A-3)

2,847.00

General Construction Loan of 1962-Item 113 --

Cancellation of the unused portion of appropriation for the completed "Alterations: New Infirmary, etc." project. Bonds will not be issued. (M-7-B)

.24+.

6- Salisbury State Teachers College -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Salisbury State Teachers College.

General Construction Loan of 1955-Item 138 --

Annuity Bond Fund, for transfer of unused portion of appropriation for completed "Purchase of Additional Land" project. (M-7-A)

\$ 246.79+

General Construction Loan of 1962-Item 117 --

Penniman & Browne, Inc., for test borings at site of proposed Women's Dormitory. (I-5)

422.50 .

(cont.)



7- Towson State Teachers College -

General Construction Loan of 1962-Item 123

List 40

\$ 136.66 .

J. Irving Gray and wife, of 0.0075 acres (P-1-A)

\$48.75

Charles H. Rogers and wife, of 0.0057 acres (P-1-B)

37.05.

c. Upon the recommendation of the Department of Public Improvements, the Board approved the following credits and charges to funds appropriated to Towson State Teachers College.

General Construction Loan of 1958-Item 112 --

Annuity Bond Fund, for transfer of unused portion of appropriation to

completed "Site Improvements, Grading, Drainage, etc." project. (M-7-A)\$ 14.93 +

General Construction Loan of 1959-Item 125 --

Annuity Bond Fund, for transfer of unused portion of appropriation

to completed "Replacement of Existing Boilers, etc." project. (M-7-A) 163.58 +

General Construction Loan of 1962 -

Item 129-Penniman & Browne, Inc., for soil test borings for Women's  
Dormitory. (I-6-B)

594.72

Item 132-Bonnett and Brandt, for architectural services in connection with New Gymnasium. (I-7-A)

2.895.50

Item 133-Harry T. Campbell Sons" Corporation, for Entrance Road and Site Improvements, Lida Lee Tall School. Fee-Benjamin E. Beavin Co. (Items 13 and 14)

35,521.00

Item 134-Timanus and Associates, for engineering services in connection with Stephens, Newell and Richmond Halls. (I-6-C)

4,912.37 .

## STATE BOARD OF MEDICAL EXAMINERS:

Budget Program 07.30.00.01 --

Urban Francis, Inc., for Buzzer System; and Light Fixture. (4)

\$ 115.00 .

## STATE DEPARTMENT OF PUBLIC WELFARE:

The Board confirmed its informal approval of February 27, 1963 which authorized the State Department of Public Welfare to exceed the monthly allotment of Public Assistance Funds by not more than \$33,000 for the month of March. The Department's request was by letter dated February 20, 1963.

Today the Secretary advised the Board that by letter dated March 6, 1963 the State Department of Public Welfare made the following report as to the estimated condition of the Public Assistance Funds for the remainder of the 1963 fiscal year.

"You will note from the above figures that additional State funds, as well as Federal, will be needed as of the end of the fiscal year. We anticipate there will be a surplus of at least \$200,000 State funds in Administration - Local Departments (Program .02).

(cont.)



(St. Dept. of Public Welfare, cont.)

"The purpose of this letter is to request that you present the problem to the Board of Public Works at its next meeting and secure authority to amend the public assistance accounts in accordance with the above figures, if actual economic conditions so warrant between now and June 30th.

"If possible, we would like to get approval to over-expend for March, April, May and June in accordance with the actual need for those months as indicated by the Local Departments' monthly requests, with the understanding that we will not need to exceed funds in total as of June 30 in excess of the figures shown on last line of the above table."

The Board approved the request of the State Department of Public Welfare and directed the Secretary to so advise all interested State agencies (State Auditor, State Comptroller, Department of Budget and Procurement, and State Department of Public Welfare).

#### STATE EMPLOYEES:

1- See: State Roads Commission, of these Minutes.

2- The Board approved extensions of sick leave in the following cases.

Barrett School for Girls - Mrs. Gladys Mosby, Matron II, for a period of three months from March 13, 1963, which is the maximum leave available.

Department of Employment Security - Allan M. Pirie, Supervisor I, for the period of March 10, 1963 to April 18, 1963, which is the maximum leave available.

Department of Mental Hygiene - Helen C. Tingley, Chief, Volunteer Services, for the period of March 8, 1963 through May 31, 1963, which is the maximum leave available.

Rosewood State Hospital - Mrs. Alice M. Herath, Cook, for a period of three months from March 13, 1963. If this employee is still unable to return to duty at the end of that time, it is suggested that the case be reviewed for a determination as to whether or not she should continue in the State service.

Springfield State Hospital - Mrs. Florence E. Welsh, Housekeeper, for a period of three months from March 28, 1963. If this employee is still unable to return to duty at the end of that time, it is recommended that the case be reviewed for a determination as to whether or not she should continue in the State service.

University of Maryland - Miss Helen Dall, Principal Clerk, Live Stock Sanitary Service, for the period January 17, 1963 to February 11, 1963, on which latter date the employee died.

#### STATE OFFICE BUILDINGS - Baltimore:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts in connection with State Buildings in Baltimore.

Budget Program 07.45.00.01-08 --

Louis J. Otremba, Inc., for Change Order #1 to contract for Alterations at Old DMV Building for space for the Maryland Home Improvement Commission, approved Dec. 10, 1962. (C-2-A) - - - -

Budget Program 13.04.02.02-13 --

Louis J. Otremba, Inc., for Change Order #1 to contract approved Dec. 10, 1962 for Alterations at Old DMV Building for space to be used by State Department of Education-Vocational Rehabilitation Division. (C-2-B) - - - - .

#### STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal or transfer of the following State property no longer required in connection with the conduct of the State's business by the Agency indicated.

Commissioners of the State Accident Fund-office equipment	\$ 20.00
Boys' Village of Maryland-livestock	838.90
Eastern Shore State Hospital-livestock	66.24
Department of Forests and Parks-office and farm equipment	98.60
Department of Game and Inland Fish-pulpwood	915.00
Henryton State Hospital-livestock	244.27
Maryland House of Correction-livestock	1,595.59

(cont.)



(State Property, cont.)

Maryland Institution for Men-livestock	\$1,200.00
Department of Labor and Industry-office equipment	26.05
Department of Motor Vehicles-office equipment	50.00
Mt. Wilson State Hospital-livestock	1,467.46
State Planning Department-motor vehicle	475.00
State Department of Public Welfare-office equipment	30.00
Hall of Records Commission-office equipment	5.00
State Roads Commission-office and road equipment, and scrap	2,528.38
Spring Grove State Hospital-scrap	236.53
State Use Industries-motor vehicle and shop equipment	1,070.00
Victor Cullen State Hospital-livestock	157.88

State Aviation Commission-removal from inventory and junk 1 obsolete, manually operated addressograph machine.

Barrett School for Girls-removal from inventory of 1 examining table.

State Department of Education-inventory transfer of one 4-drawer, wooden file to Coppin State Teachers College.

Department of Forests and Parks-removal from inventory of various items of radio equipment, with book value of \$6,588.01. All usable parts have been salvaged.

Department of Forests and Parks-removal from inventory of one Router valued at \$49.00 and one row boat valued at \$150.00, stolen from Seneca State Park and Sandy Point State Park, respectively.

Pine Bluff State Hospital-removal from inventory and junk 10 rubber mattresses.

Military Department-removal from inventory and junk several items of miscellaneous equipment at various armory locations which have become unserviceable through normal wear.

Department of Parole and Probation-removal from inventory and junk three 4-drawer legal-size transfer files and one 4-drawer legal-size file cabinet.

Department of Public Improvements-inventory transfer of one Veri-Fax Copier to the Department of Budget and Procurement.

State Department of Public Welfare-Frederick County Welfare Board -removal from inventory of one water cooler, which was junked.

State Department of Public Welfare-Baltimore County Welfare Board -removal from inventory of 3 signs, 1 clock, and 1 paper punch.

Rosewood State Hospital-removal from inventory and junk a list of equipment of no value, with metal to be sold with other scrap.

Spring Grove State Hospital-removal from inventory and junk 6 food carts; also 1 Dictator; and ice making equipment which is beyond economical repair, with electric motors to be salvaged.

Western Maryland State Hospital-removal from inventory of 1 sewing machine lost by fire.

Workmen's Compensation Commission-removal from inventory and junk several items of office equipment.

#### STATE RECORDS:

The Board approved the following Records Retention Schedules which had been submitted by the Archivist and Records Administrator, under date of March 7, 1963, in accordance with the provisions of Chapter 436 of the Acts of 1953.

Washington County, Register of Wills  
Board of Public Works

No. C-239  
No. 399

#### STATE ROADS COMMISSION:

1- At the request of the Governor, the Secretary brought to the attention of the Board copy of House Resolution No. 27 of the 1963 Session, which requested the Governor to appoint a special commission to study the feasibility of advance purchases of right-of-way properties for the State Roads Commission. Funds to support this program would be borrowed from the State Retirement Systems.

It was pointed out that this was a simple resolution and would not require action by

(cont.)

2 NX AA



(St. Roads Comm.-1)

the Governor.

The Comptroller and the Treasurer, both members of the State Retirement Systems, informed the Governor that this resolution had been considered by the Retirement Systems' Boards and those Boards had voted against the plan outlined in the resolution.

The Board of Public Works agreed not to support a recommendation to the Governor on House Resolution No. 27.

2- The Secretary advised the Board of receipt of information that settlement had been agreed upon in the amount of \$10,200.78 for the fire loss on June 21, 1962 at the State Roads Commission property known as R/W-Robert E. Harris.

3- The Board approved request of the State Roads Commission, dated February 8, 1963, that an emergency be declared to exist in connection with the following classifications:

Welding Technician I  
Welding Technician II.

In considering this request, the Board had before it the recommendations of the Standard Salary Board, dated February 14, 1963.

4- The Board confirmed the approval previously given to the State Roads Commission for execution of Deed for conveyance of the following property:

Anton Gaugand Groveen B. Gaug, his wife, for 2.04 acres, plus or minus, in Anne Arundel County, being portion of the former Theresa A. Wagner property, R/W Option Item 45063, Contract AA-539-1-520.

5- Upon the recommendation of the Department of Public Improvements, the Board approved the award of the following contract by the State Roads Commission and the Department of Forests and Parks:

Budget Program 3-08.01.00.38 --

J. B. Ferguson & Co., Inc., for survey work, etc. in connection with the condemnation proceedings of the Reuben McAfee property for Cunningham Falls State Park. This land is being put under agreement between the National Park Service and the two State agencies. (A-4)

\$2,500.00 .

#### STATE TREASURER:

The Board approved the following reports received from the State Treasurer covering various investment transactions completed since the last meeting of the Board.

February 21, 1963	State Highway Construction Bond-Second Issue-Sinking Fund: Collection and deposit of \$219,000 United States Treasury Bills matured February 21, 1963.
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February 28, 1963	State of Maryland-General Fund: Purchase of \$8,000,000 United States Treasury Bills, due 3/28/1963.  Collection and deposit of \$4,000,000 United States Treasury Bills, due 2/28/63.
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#### SUPERINTENDENT OF PUBLIC BUILDINGS & GROUNDS:

The Board approved the following item on the agenda of the Department of Public Improvements, with the \$10,300.00 to be received by the State to be credited to the budget of the Superintendent of Public Buildings and Grounds:

Item M-1 "Reference is made to Item M-1, this Department's agenda of December 10, 1962 whereby allocation was made from the General Emergency Fund to convert the electrical service for the State buildings in Annapolis in accordance with the change-over by the Baltimore Gas and Electric Company. Approval and execution of Agreement is now requested confirming the participation by the public utility in the cost of the change of intermediate transformers and appurtenant equipment. The public utility's contribution will be \$10,300.00, payment to be made upon completion of the work by the State."



UNIVERSITY OF MARYLAND:

1- The Board approved the following Item which appeared on the agenda of the Department of Budget and Procurement, relating to the University of Maryland.

"Request to be made available for expenditure by budget amendment, under the provisions of Section 249, Sub-Section (E-2) of Article 77 of the Annotated Code, Special Fund income of the University over the estimated receipts for the 1963 fiscal year, as follows:

Administration	\$ 15,250
Libraries	18,000
Instruction-College Park	143,000
Physical Plant Maintenance and Operation	20,650
Student Services	19,750
Maryland State College at Princess Anne	13,000
Total Unappropriated Special Fund Revenues	<u>\$229,650</u>

"The principal cause of the excess special fund revenue was an overrealization of enrollment at College Park. The 1963 estimate of 13,622 was exceeded by 769 full-time equivalent students. The actual enrollment was 14,391. There was also a greater rate of collection of other revenues than was anticipated in the budget estimates of these revenues. The funds will be expended to meet the immediate and directly related increases in cost for the teaching program for the expanding enrollment. Funds will also be made available to reduce the turnover savings requirements of programs where it has been necessary to employ additional persons to manage the increased work load. In addition, funds will be made available to meet the specific needs of the university during the remainder of the current fiscal year.

"The excess revenues at Maryland State College are all anticipated in auxiliary enterprises. The funds will be made available to this program for the purchase of food and other resale items and for other expenses of the expanded activities that will produce these excess revenues. All of these items summarized as follows are explained in detail on the amendment forms.

Administration	\$ 15,250
Libraries	18,000
Instruction-College Park	143,000
Physical Plant Maintenance and Operation	20,650
Student Services	19,750
Maryland State College at Princess Anne	13,000
Total Appropriations	<u>\$229,650 ."</u>

2- Baltimore -

a. The Board approved Construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland.

General Construction Loan of 1962-Item 155	List 209	\$ 230.50
	List 224	383.01 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland-Baltimore.

Dorset Contracting Co., Inc., for Change Order #7 to contract approved Nov. 13, 1961 for Renovation of John Eager Howard Hall. Fee-Wheeler, Bonn, Shockey & Associates. (C-4)	\$11,151.04
\$1,085.81 - Fund 713-31 Global Training	
3,451.84 - Fund 713-32 National Institutes of Health	
6,613.39 - General Construction Loan of 1961-Item 140.	

General Construction Loan of 1958-Item 134 HB --

Physical Plant Department, for chilled water system inter-connection, University Hospital. (I-2)	8,229.51 .
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3- College Park -

a. The Board approved Construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland for College Park:

General Construction Loan of 1959-Item 133	List 199	\$ 28.90
General Construction Loan of 1961-Item 131	List 203	532.96
	List 210	544.14
	List 215	2,877.01
		(cont.)



(Un. of Md.-College Park)

General Construction Loan of 1962-Item 143	List 200	\$ 255.00
Item 147	List 209	680.00 .

b. The Board approved Construction Item 14 of the agenda of the Department of Budget and Procurement, covering award of the following contract for University of Maryland-College Park:

General Construction Loan of 1962-Item 143 --	
Wilmot Castle Company, for two sterilizers for microbiology.	\$7,827.00 .

c. The Board approved Items M-2-A and M-2-B of the agenda of the Department of Public Improvements, relating to the University of Maryland-College Park, as follows:

"Reference is made to Item C-1-B of this Department's agenda of October 4, 1962 whereby approval was granted for execution of Change Order #9 in the net amount of \$5,777.25 to contract with The George Hyman Construction Co. for Construction of Cumberland Hall Dormitory and West Dining Room and Lounge Addition to Dining Hall No. 2. It is requested that the fund source for this Change Order as previously given be cancelled:--

Fund 7-713-2	\$5,777.25+
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and in lieu thereof the following fund source for the Change Order be used:

General Construction Loan of 1962-Item 147	\$5,879.25
Fund 713-2, a credit	102.00+."

"Reference is made to Item C-3-D of this Department's agenda of February 13, 1963 whereby approval was granted for execution of Change Order #10, a credit of \$859.27, to the contract with The George Hyman Construction Co. for Construction of Cumberland Hall Dormitory and West Dining Room and Lounge Addition to Dining Hall No. 2. It is requested that the fund source for this Change Order as previously given be cancelled and that in lieu thereof the following fund source for the Change Order be used:

"Cancel:-- Fund 7-713-2	\$859.27.
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"Encumber:-- Fund 713-2, a credit	\$1,026.21+
General Construction Loan of 1961-Item 132	166.94 ."

d. Upon the recommendation of the Department of Public Improvements, the Board approved the following credits and charges to funds of the University of Maryland-College Park.

General Construction Loan of 1960-Item 141 --	
Cancellation of unused portion of appropriation for completed	
"Equipment for New Academic Building for Arts and Sciences"	
project, and for which bonds will not be issued. (M-7-B)	\$ 26.40+

General Construction Loan of 1961-Item 133 --	
Gardens Reproduction & Photo Print Co., Inc., for	
blueprints for bidding purposes. (I-4)	6.60

General Construction Loan of 1962-	
Item 144-Baltimore Photo and Blue Print Co. ) Blueprints for	32.40
Item 141-Leet-Melbrook, Inc. ) bidding purposes.	14.08
Item 143-Maryland Reproduction & Supply Co. ) (I-14)	12.00

General Construction Loan of 1962 -	
Item 143-The Standard Elevator Co., for Elevator for the	
Skinner Building. Fee-Alfred M. Rinaudot. (Item 1)	23,555.00
Item 144-Laboratory Furniture Co., Inc., for Laboratory	
Equipment, Woods Hall. Fee-Alfred M. Rinaudot. (15)	23,443.00
Item 150-Three Crown Enterprises, Inc., for Change Order #1 to	
contract approved August 13, 1962, for Renovation of	
Dormitories for Men. Fee-Booth and Somers). (C-3)	2,118.21 .

(cont.)



(Un. of Md., cont.)

4- Maryland State College -

a. The Board approved Construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland for Maryland State College:

General Construction Loan of 1960-Item 157	List 222	\$ 53.00
General Construction Loan of 1962-Item 157	List 200	2,171.00 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Maryland State College.

General Construction Loan of 1961-Item 145 --		
Chesapeake Nurseries, Inc., for Planting at New Women's		
Dormitory. (5-a)		\$3,222.69
United States Bronze Sign Co., Inc., for Plaque for		
Women's Dormitory. (5-B)		173.00 .

ADJOURNMENT:

There being no further business, the meeting was adjourned.

  
Secretary.

2NXAA